

VILLAGE CHURCH OF LINCOLNSHIRE WEDDING REQUEST

Date of Application _____

Bride's Name _____ Home Phone _____ Work Phone _____

Address _____

Groom's Name _____ Home Phone _____ Work Phone _____

Address _____

Bride's email _____ Groom's email _____

Church you attend (if any) _____

If neither bride nor groom regularly attend VCL, summarize briefly why you desire to use these facilities _____

Requested Date/Times for facility usage
(include set-up and take-down)

Rehearsal _____

Ceremony _____

Reception _____

Officiating Minister _____

Requested Facility	Sanctuary	Sanctuary & Fellowship Hall*
All fees must be made payable to <i>Village Church of Lincolnshire</i> to confirm date.		
Regular Attender Fee	\$450	\$ 750
Non-Attender Fee	\$650	\$1050
Refundable Security Deposit		
Regular Attender	\$150	\$250
Non-Attender	\$350	\$500
Non-Refundable Fee		
Sound System (Hall Only)	NA	\$100

*explain your plans for this area including tables/chairs needed (use back of sheet if necessary).

Agreement

The wedding policy of VCL has been read in its entirety, and we fully understand the procedure that will be followed in order to perform our wedding at VCL. We are in agreement with the policy as stated, including the premarital counseling required by the pastor.

Name of Bride

Name of Groom

Signature of Bride

Signature of Groom

office use:

_____ date received _____ copy returned to couple _____

Coordinator

Sound System

Signature of Pastor